



TRAFFIC DIVISION
City of Kingsport, Tennessee

225 West Center Street
Kingsport, TN 37660
Phone: 423-224-2426
Fax: 423-245-2260

Sidewalk Board

February 8, 2008 Meeting Minutes

Time: 10:00 a.m.

Date: Thursday, May 29, 2008

Location: Council Room

Voting Members Present: Kathleen Beine, Hank Clabaugh, Ryan McReynolds, Chris Campbell (designee for Bill Albright), Alan Webb. Lisa Childress

Staff / Officials Present: Mayor Dennis Phillips, City Manager John Campbell, Michael Thompson, Ronnie Hammonds, Jeff Fleming

Minutes:

Ryan started meeting discussing positions. Chris Campbell will be designee for Bill Albright (Director of Transportation). Lisa Childress will be member representing DKA. Mayor Phillips is concerned that the membership of this committee has more staff than public members.

Ryan went over what the duty of sidewalk committee is.

"(c) It shall be the duty of the sidewalk board to plan, set priorities and determine areas of city sidewalks that require repair or replacement. The sidewalk board shall determine what areas may have designed sidewalks and what areas may have landscaping, and the sidewalk board shall prepare and keep up to date a citywide sidewalk plan."

Mayor Phillips feels that we have made great progress over the last two years and that the system we have in place is working well.

Ryan would like to go ahead and establish

Jeff: Reason the Board was established was a working committee to market the voluntary participation of downtown businesses in the sidewalk replacement downtown. The purpose of this committee seems to have changed.

C.M. Campbell: nothing against Board but you can over committee issues.

Biene: Sidewalk Board Committee was established early on in the formation of the City of Kingsport and is important to keep a part of the process.

Election of chairperson:

Mayor: The Chairperson will have to see that we have meetings (and not too many) to accomplish the goals of the Board. Alan Webb feels that Ryan McReynolds would be the logical choice since he is in charge of all public rights of way.

Mayor: a couple of meetings a year. Ryan is the most logical choice if he has the time.

Motion: Chris Campbell Second: Hank Clabaugh - Ryan McReynolds as chair. Unanimous.

Lessons learned from recent installations:

Ridgefields Rd. sidewalk.

Final step is to install a crosswalk on Riverport Rd. crossing.

Look at possible solution to further delineate crossing in front of Gas Station.



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Landscaped island (safe zone).

Orebank Rd.

Citizens input was good that we established a block that was opposed and we were able to not impact them but still able to accomplish our goal.

Negative: Changes in grade, close to street in a couple of places, two accidents at grade change. Look in more detail at not going around obstructions.

Downtown is being revitalized.

Heritage Trail

Shelby Street in front of Carquest (cracks and some heaving) Market to Main 100 block and 400 block.

Shelby Street between Sullivan and New.

Broad Street

Lisa Childress will be our conduit for downtown concerns.

Side staff meeting to discuss tree issues in 400 block of Shelby Street.

We need to establish the City-Wide sidewalk plan so that we can hold

Current \$115k in project account

\$70k State street aid

\$50k Recommended increase in Sidewalk funding (CIP).

Mayor: Look at what needs to be done for Sculpture walk. We are not going to build a sidewalk down to the RCC now. We need to spread out the funding out to other areas. We are planting the seed for future private investment. Proud of what has been done and it will take several years to make major improvements.

C.M. Campbell: We need to look at adding a sidewalk crew to get more product for our money.

Ryan and Ronnie have looked at the numbers and if we are spending more than \$100k a year in sidewalks it is more cost effective to hire a crew. We currently only have a 4 man general construction crew that does all kinds of work.

Beine: Concerned that we need to be proactive with meeting the ADA guidelines. Kathleen submitted a letter to this Board.

Deneen Lane: 5' sidewalks, 670' Stone Dr. to Lowe's second Driveway on Lowe's (east) side. Current years contractor pricing estimate \$14,013.

Orebank Rd.: Preston Park Dr. to John Gains Blvd. \$27,517
Int. of Orebank, chestnut Ridge Rd. & John Gains Blvd. - \$620.00
John Gains Blvd. to Brookings Way - \$26,069
Brookings Way to 5425 Orebank (P.L. near Cleek Rd.) - \$15,103
5425 Orebank to Lamberth - \$12,620



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Lamont Street - Springfield and BellMeade (604') - \$12,698

Vote: Goto the 5425 Orebank. Vote – all in favor.
Deneen: Vote - all in favor.
Lamont: Vote - all in favor.

Lisa, Ronnie and Hank will walk and review Heritage Trail Walk for bringing into compliance ADA.
Also look at the area of the Higher Ed Center for ADA compliance.

Chris Campbell: Animate the sidewalk. And some entertaining items that

Bridge over John B. Dennis – TDOT says bridge is not designed to support a sidewalk in the cantilevered section.

Take lessons from other orebank project (no steep grades).

Need Mechanism to support the voluntary sidewalk construction. Need staff contact. Chris Campbell was nominated and accepted this role.

Ryan will work to establish a structure of the City-Wide sidewalk plan.

It will be a dynamic plan and a target plan.

Alan: There is a 2001 sidewalk plan that we can start from and modify.

Biene: It is important to move forward with plan to prevent

Lisa 2nd and 4th Tuesdays not good for her.

Biene: Thursdays not good for her.



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Mayor Phillips started the meeting. He stated that we have so far worked on two (2) sidewalk extension projects (Ridgefields Road & Orebank Road) over the last two years and they both have been met with a good response.

The past couple of years we have split the available funding for sidewalks 50% for maintenance on existing sidewalks and 50% for extensions of new sidewalks. The budget that will be presented to the Board of Mayor and Aldermen (BMA) will include a requested increase in funding to \$150,000 per year. Members discussed possibly increasing funding for sidewalk extensions and leaving maintenance at the same level, if the BMA approves budget increase.

The Orebank Sidewalk Project cost is approximately \$84,000. Generally, for estimating purposes we can use \$20.86 / linear foot for 5' wide sidewalk and \$16.50 / linear foot for 4' wide sidewalks.

A discussion of the different areas needing sidewalk replacements and sidewalk extensions took place. Center Street sidewalk replacement between Eastman Road and Memorial Blvd. and Watauga Street from Sullivan to Gibson Mill Road were both mentioned as good replacement projects. Orebank Road Phase II Sidewalk extension was discussed and determined to be the best large extension project to move forward next. Ronnie Hammonds will prepare cost opinions for extending the sidewalk east of the Exchange Place, providing segmental costs out Preston Park and then out to Lamberth Street (City Limits).

The following is a list of the possible sidewalk extensions that were discussed:

Orebank Road – East of Exchange Place

Essex / Wildwood / Sheffield

Ridgefields

Lamont – Fairacres / Tellico Hills, Radcliff / Springfield / White

Clinchfield – Cherokee Village to Stone Drive

Granby Road – Stone Drive to Hunter Wright Stadium

Kennedy Elementary – If Safe Routes to School Grant does not fund this project.

Deneen Lane – Stone Drive to Lowe's – City obligation to provide when development occurred.

After much discussion Deneen Lane was picked number 1, Orebank Road: number 2, Grandy Road: number 3 as top priorities for the upcoming year.

Orebank Road Bridge:

Chris Campbell (designee for Bill Albright) discussed the fact that TDOT was replacing the deck of the existing bridge and that the new design did not have a sidewalk included. The existing bridge has one travel lane in each direction and an approximately 2.5' wide curb on each side. The proposed bridge does not have a curb and is 32' wide from parapet to parapet. This width would allow for a 6' sidewalk to be placed on the north side of the bridge for use when the sidewalk is extended to this location. Chris has spoken to TDOT representatives and they indicated that they



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may be able to accommodate the request, but need a letter from the City of Kingsport stating the request. Chris has 27 letters of support from citizens to include the sidewalk on the bridge. Chris is going to prepare a letter for TDOT.

Stagecoach Road:

Kathleen told the group about several of the citizens along Stagecoach desiring sidewalk on one side of the road. We briefly discussed the improvement district legislation that is in place to require citizen participation based upon the foot frontage each property owner has. Ronnie and Hank will schedule a site visit with Kathleen to look at this project.

Voting Members:

There was a discussion about who actually is a voting member of the Sidewalk Board. After the meeting Michael Thompson researched this item and submits the following list:

1. City Engineer – Hank Clabaugh
2. Director of Planning – Alan Webb
3. Director of Community Services – Ryan McReynolds
4. Director of Transportation – Bill Albright
5. Staff member of DKA – Lisa Childress
6. Member of public at large – Kathleen Beine (Appointed by Mayor)

Below is a copy of the code for your reference:

City of Kingsport Code of Ordinances excerpt listed below for the Board's reference:

Sec. 94-156. Sidewalk board created, duties.

(a) There is created for the administration of this article the sidewalk board. The sidewalk board shall consist of six members. The city engineer, the director of planning, the director of community services and the director of transportation shall each be an ex officio member of the sidewalk board for whom a designee may act in their absence. The remaining members of the sidewalk board shall be a staff member of the Downtown Kingsport Association and a member of the public at large, appointed by the mayor, with the advice and consent of the board of mayor and aldermen, who shall be appointed for a term of five years or until their respective successors are appointed and qualified.

(b) Members appointed to fill vacancies shall have the same general qualifications required for their predecessors. All appointed members shall be persons of good reputation having diverse interests and who have been actively identified with the development and improvement of the city.

(c) It shall be the duty of the sidewalk board to plan, set priorities and determine areas of city sidewalks that require repair or replacement. The sidewalk board shall determine what areas may have designed sidewalks and what areas may have landscaping, and the sidewalk board shall prepare and keep up to date a citywide sidewalk plan.

Submitted by:
Michael Thompson